

SHOULD I DROP THIS COURSE?

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Unfortunately, the answer to this isn't a simple "yes" or "no". There are many things that may be impacted if you decide to drop a course. See below for things to consider and use the worksheet to guide your decision-making process.

ACADEMIC SUCCESS RESOURCE AND WORKSHEET

Making the Decision

- Gather relevant information to help you with the decision
- Assess the pros and cons
- Consider alternatives
- **International students** – please consult with an International Student Advisor before dropping a course, as you may need to maintain full-time student status

What to Consider Before Dropping a Course

Academic Deadlines

- a. These are dates to add or drop a course without **academic penalty**
- b. If you drop your course by this deadline, the course will not show up on your transcript
- c. You can find these deadlines at <https://humber.ca/admissions/office-of-the-registrar/academic-calendar.html>
 - Look for "Last Day to Add a Course" and "Last Day to Withdraw From a Course Without Academic Penalty".

Financial Deadlines

- a. These are dates to add or drop courses, programs and cancel registration to receive a full or partial refund.
- b. If you miss this deadline, you will not receive a refund.
- c. You can find these deadlines at <https://humber.ca/admissions/office-of-the-registrar/academic-calendar.html>
 - Look for "Last Day to Drop a Course for Refund".

OSAP

- a. If you drop below 60% of your program course load per semester, you will become a part-time student, which will impact your financial aid from OSAP. **If you are a student registered with Accessible Learning Services (ALS)**, you will need to talk to your ALS Consultant prior to dropping a course to see how that will impact you.

- b. Speak to Financial Aid Services prior to dropping a course.
- Email finaid@humber.ca to receive a response in 5-10 days.

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Length of Time to Graduate/Timing of Course Offerings

- a. Dropping a course may lengthen the time it takes to complete your program.
- b. **If you are in a Diploma, Certificate or Graduate Certificate program** you must complete the program you are enrolled in within 200% of the normal program duration. For example, if your program is 4 semesters long, you have 8 semesters to complete it or within 4 years.
- c. **If you are in a Degree program**, you must complete the program you are enrolled in within 175% of the normal program duration. For example, if your program is 8 semesters long, you have 14 semesters to complete it (or within 7 years).
- d. Many courses are only offered once per year. If you drop the course, you will need to check when it will be offered next. For example, if you plan to complete your program by the end of this summer, but the course is only available in the next Winter semester, you will have to wait an entire year just to take that one course to graduate.

Self-Assessment

Should I Drop This Course Or Not?

Yes No

Decision Must Be Made By This Date: _____

Things to Consider	Notes
Why am I dropping this course?	
Am I having trouble understanding the material in this course?	
What pro-active things have I done to seek help in improving my performance in this course? (talked to professor, peer tutoring, learning skills workshops, math centre, writing centre, joined a study group)	
Am I falling behind with the material being covered in this course?	
Is it mathematically possible for me to pass this course given my grades up until this point and the weight associated with them? http://careers.humber.ca/mark-calculator.php	

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Is this course taking up all my time, to the detriment of my other courses?	
What affect will dropping a course have on my overall academic progress?	
Do my goals for further education require me to always have a full course load (e.g. Medical or Law School)?	
Is this course a core program requirement or an elective? Electives often have more flexibility with when they can be taken, but are still required in order to complete your credential.	
Is this course a pre-requisite to a course I need to take?	
How will dropping this course affect my GPA?	
How will dropping this course affect my Academic Standing (full-time to part-time)?	
What are the financial implications of dropping this course?	
How will dropping a course affect my OSAP?	