

## **Thank You Letter**

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October 26, 2011

John MacDonald  
Senior Manager  
21 Hunter Drive  
Mississauga, ON K7L 3L7

Dear Mr. MacDonald:

I would like to take this opportunity to thank you for the interview on Thursday morning at Adventure Canada and to confirm my strong interest in an entry-level position with your company.

As we discussed, I feel that my education and background have provided me with an understanding of business operations, which will prove to be an asset to your company. Additionally, I have always been considered a hard worker and a dependable, loyal employee. Given the opportunity, I am confident that I can make a valuable contribution to your company.

I look forward to meeting with you again in the near future to further discuss your needs.

Sincerely,

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