



## ACADEMIC INTEGRITY

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### ACADEMIC SUCCESS RESOURCE AND WORKSHEET

#### ACADEMIC INTEGRITY IN NORTH AMERICA AND AT HUMBER

Academic integrity may look different in various countries around the world. In the North American cultural context, success is generally attributed to “individualistic and achievement-oriented” accomplishments (Ison, pg. 294). As a result, it is imperative that when someone else’s work or ideas are shared, the credit is given to the owner of the work through proper referencing and work citation (Ison, pg. 294).

Whether you are a domestic or an international student, it is very important to have a good understanding of the academic integrity policies of the post-secondary institution you are attending. Please take some time to review ‘Section 17 – Academic Misconduct’ of [Humber College’s current Academic Policy document](#).

#### DEFINITIONS

**Cheating** - copying someone else's work or allowing someone else to copy your work. This could also include sharing answers during quizzes, tests and exams or looking over someone else's work. Please remember to follow the instructions of professors and invigilators. Using calculators, notes and other assistive aids (except for what you are allowed to use) are all considered forms of cheating. If it is a math (involves numbers) problem, be sure to show your work.

**Plagiarism** – taking someone else’s work without giving them the credit for it. For example, if you copy someone’s words verbatim (exact words), be sure to add quotation marks (“”) around it and add it to your list of references. If you are paraphrasing someone’s words/work, be sure to cite it (at the end of the sentence/paragraph paraphrased) and add it to your list of references.

- Familiarize yourself with work citation rules
- When in doubt, cite your source(s), or better yet, cite all sources
- It may be time consuming, but it can save you from unpleasant consequences

**Fabrication** – intentionally making up data or falsifying information and presenting it as your findings (from research, experiments, lab results, findings, and the like), in order to support your work.



## BEWARE OF GHOSTWRITING AND CONTRACT CHEATING

- **Ghostwriting:** someone completes an assignment for you (without a fee)
- **Contract Cheating:** paying someone to complete an assignment for you
  - There is no guarantee that the work you're outsourcing is not being sold to other students
  - The penalties could range from having it appear on your transcript to getting expelled from the program or college
  - The effects could be far reaching, which could bar you from getting registered with professional governing bodies (examples include: health, law, business)

## ACADEMIC INTEGRITY CHECKLIST

- Understand the instructor's requirements for assignments --- ask whenever in doubt
- Keep all research notes, drafts, lab-sheets, outlines and early drafts (you may need to provide it to the Instructor)
- Make sure direct quotations are referenced and all ideas from others are referenced with citations
- Double check quotes and references are complete and accurate
- Paraphrase work from others → reword it in your own terms and language
- Check citations for accuracy (page numbers, dates, web page addresses)
- Use a reference style (double check if there is a preferred style needed for assignments)
- Do not share content that is not authorized by instructor

## HUMBER RESOURCES

Please take some time and read through [Section 17 – Academic Misconduct](#) in **Humber College's [Admission Requirements and Academic Regulations](#)**

Humber College's [Library](#) and [The Writing Centre](#) are two excellent resources that offer assistance with research and writing

[Humber: Copyright Quiz](#) - Test your knowledge!

[Copyright & Plagiarism for Students](#) (Humber College) – a great website to familiarize yourself with!

[Writing Centre's Helpful Resources](#)

[Dispute Resolution Clinic](#) - run by Humber College's Alternative Dispute Resolution program students

[APA in Minutes \(Humber College Libraries\)](#)

NORTH CAMPUS: Academic & Career Success Centre, Learning Resource Commons, First Floor, 416.675.6622 ext. 5030

LAKESHORE CAMPUS: Student Welcome and Resource Centre, First Floor, WEL 105, 416.675.6622 ext. 5028

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[Tips for Online Learning](#) - *don't let online classes worry you, continue working towards your academic and career goals by implementing some great tips and resources shared in this PDF*

[Tips for Success](#) – *quick tips and short videos on academic, financial and personal success*

## OTHER ACADEMIC INTEGRITY RESOURCES

[What is Academic Integrity?](#)

[Understanding and Applying the Six Values of Academic Integrity](#)

**Work Citation Websites** (Citation Made Easy for You!) – *please ensure that citation formatting meets the Canadian standards*

- [Citation Machine](#)
- [Bib Me - APA](#)

**Academic Integrity in Group Work** – guide for what to keep in mind when researching and submitting assignments - [Univeristy of Waterloo – Academic Integrity for Group Work](#)

[Integrity Seminars Help Henry](#) - *a great video on the far-reaching consequences of cheating and future employment*

[Is it plagiarism yet?](#)

## REFERENCES

Cultural Differences in Plagiarism. (2020, August 21). Retrieved August 24, 2020, from <https://www.turnitin.com/blog/cultural-differences-in-plagiarism>

Ison, D. C. (2018). An empirical analysis of differences in plagiarism among world cultures. *Journal of Higher Education Policy and Management*, 40(4), 291-304. doi:10.1080/1360080x.2018.1479949